

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
FINANCIAL ASSISTANCE DIVISION**

1800 Third Street, Suite 390  
P. O. Box 952054  
Sacramento, CA 94252-2054  
(916) 445-6000  
FAX (916) 323-6016

**CDBG****MANAGEMENT MEMORANDUM****Community Development Block Grant Program****Memorandum Number 06-09****TO: Eligible Jurisdictions and Interested Parties****DATE: September 12, 2006****SUBJECT: Release of Application Package for 2006 CDBG Planning and Technical Assistance (PTA) Allocations****Purpose of this Memo:**

To announce the release of the 2006 PTA Allocation Application Package and provide information to eligible jurisdictions and interested parties who may wish to submit applications under this Notice of Funding Availability (NOFA). CDBG funds are annually made available to the State of California's Department of Housing and Community Development (HCD) from the United States Department of Housing and Urban Development (HUD). The Department then creates different allocations or funding pools which eligible jurisdictions may access via the NOFA and application process. Interested applicants are encouraged to review the 2006 PTA NOFA and application package and determine if they wish to apply for one or more eligible planning activities.

**Obtaining a Copy of the NOFA and a Copy of the Application Package:**

The NOFA was released and made public on August 24, 2006. An electronic version of the NOFA is located on the Department of Housing and Community Development's web site, [www.hcd.ca.gov/fa/cdbg/funds](http://www.hcd.ca.gov/fa/cdbg/funds). Due to the substantial changes this year in the PTA process and application forms, the application package was not able to be released at the same time as the PTA NOFA. As of the date of this management memo, a copy of the PTA application package is to be posted on line for access by eligible jurisdictions and interested parties. If you are not able to access the web site or are not able to download the application package, then please call 916/552-9398 to request an electronic copy be sent via e-mail or for a hard copy to be sent via US Postal Services.

**Submittal Process:**

Application training for the 2006 PTA NOFA will be done in conjunction with the 2006 General Allocation NOFA. See the training management memo number 06-08 for details on times and locations. PTA applications will be accepted on a first come first serve basis from release of this application until 5:00 PM on March 1, 2007. Upon completion of a threshold review the State will then notify applicants of approval or denial.